

**Erasmus+ project**  
**[Interprofessional student-run primary CARE clinics: A University-Enterprise  
Knowledge Triangle Cooperation Approach (I CARE)]**  
**AGREEMENT NUMBER — 618674-EPP-1-2020-1-SE-EPPKA2-CBHE-JP**

**Zoom meeting, Kick off meeting 12-February- 2021**  
**10.00 – 17.30**

**Minutes of the kick-off meeting by Dr. Safaa ELMeneza (AZU)**

**Participants: 27 attendees + EACEA representative**

1. DR.Mosad Zineldin (LNU, Sweden)
2. Valentina Vadicheva
3. Dr. Safaa ELMeneza ( AL-Azhar U Egypt) (AZU)
4. Dr. Sobhi Abou Chahine
5. Dr.Ahmed Emara
6. Dr.Baseem
7. Dr.Ramnana
8. Dr.Antoine
9. Dr.Vassilis Moustakis;
10. Dr.Madli
11. Dr. Ahmed Mustafa
12. Dr.Sebastian
13. Dr.Guido
14. Dr Ezzat
15. Antoine Farhat;
16. Taysser
17. Salah Malas
18. Manal Abd ELsalm
19. Marwa ELHay
20. Rami Abbass
21. Hoda Mahklof
22. Samer Ismael
23. Haifa Hemdan
24. Mara Teichiman
25. Christos
26. Karima Bahagat
27. NEO Lebanon
28. Ms Elena P. (Erasmus+Project officer)

**The agenda**

1. Ms. Valentina started by reminder of general rules for the on line meeting and introduce Dr Mosad Zineldin, grant holder university
2. Dr. Mosad started by greetings of all the attendees and introduce the I care project
3. Both Dr Emara and Dr, safaa will take notes to write the minute of the meeting.'



4. The attendees congratulate Dr Mosad for the success of the project. Selection rate success was 13-15% .
5. Dr Mosad introduce the new partners from Greece, Helwan and Bard Universities.
6. Dr. Mosad describe what is meant by students run and manage the clinic .There was discussion for definition of who is the students , shall we apply the definition to the house officer,what is exact definition of the compulsory foundation year .
7. We agreed that still students in this compulsory foundation year are students as they are not permitted to practice Medicine till pass final examination at the end of this year
8. Again to name the students (house officer or internship ) is a trivial matter.
9. Also we agreed that not only medical students, but involvement of dental ,pharmacist and nurse students in the training too.
10. Dr Mosad emphasis that these clinics must be free of charge during the project life time and to treat poor people. There was question about the type of service supplied by the clinics; should be curative of preventive. Based on the original application, We decided it is primary health care clinic.
11. Dr Mosad stress upon the rule for the Ministry of health and need to involve them in the project, he said that that the project already had the approval of the Ministry of high education. Thus it selected by EACEA.
12. Also stressed the active role of involved enterprises (medical and health sector)
13. Dr Mosad said need to involvement of Medical syndicate too.Dr. Safaa will contact the syndicate.
14. Dr. Mosad showed us the logo that he formulated, and we may design another one later .
15. -Dr. Safaa asked about the name of the diploma and who will be target group; Dr. Mosad and attendees agreed it will be named inter-dispensary professional medical diploma. The students and staff can apply too.
16. Dr. Makhlof wanted to use help of high supreme of Universities, Dr .Mosad agreed but stresses the fact that we have to depend upon our self while involve the ministry as a new associate parter, if possible.
17. The project officer Elena (EACEA) congratulate us. She highlighted the fact that we need to think about COVID-19 which could impact the planned activities.
18. Presentations of the partners Universities ,each introduced its role and rule in project. The presentations will be available in the Box .
19. There was coffee break then presentation by Dr. Valentina . She talked about the administrative and financial part of the project ,she said she will be available for any question all the time and expect also the partner to respond to her within 2 days .

#### **Short break**

20. Final part of the meeting: Dr Mosad lead the conversation to finalize the work packages leaders and coleaders as well as management committee and steering committee .
21. Dr. Mosad tried to assign each partner to be leader of WP ,but we are 16 and only 9 work packages .
22. He Also said each group need to have Zoom meeting within 1-2 weeks .
23. -Project website and platform need to be started and Dr Ahmed Amara will start ,Dr. Mosad will support with the template of the platform. It has to be simple, cost effective and include the project activities and outputs .

#### 24. Work packages:

The partners agreed about responsibilities & task distribution of the work packages as follow:

Wp1 –lead by Badr University P.10).

Initial survey for the current situation is needed

1. Co leader :P1,P2,P3,P4,P7, P14

Dr Mosad explained the tasks of this work package and said we cannot change the project objectives.

WP2 Lead by P3

Co-leaders: P4,P6,P10,P12,P13,P16

Wp3 lead by P2

Co-leaders: P1,P5,P7,P8,P14,P15,P16

Wp 4 Lead by 14

Co-leaders: 1, 2, 4, 6, 7, 13

Wp5 lead by P8

co-leaders: P9, P11, P12, P14, P15, P16

meeting suggested 23 February

Wp6 lead by P6

Co-leaders: 5,7,8,9,10,11,12,13,14,15,16,

All partners need to disseminate the project activities

Wp7 lead by P15

Co-leaders: P3,4,6,7,10,11,

WP8 lead by P 9 (quality assurance committee)

Co-leaders : P1,2,3,5,11,15

Wp9 lead by P1

Co-leaders: 2,3,4,8,9,10,13

25. Subcommittee was suggested as in slide Number 26 ,and all agreed

#### 26. Management and steering committee

**Management committee:** all contact persons are members of the management committee

**Steering committee :** Need to be from key figures not involved in the project and each partner will suggest and Dr Mosad will choose about 6 experts

27. Conclusions, questions and answers at 17.30

*Dr. Safaa*